

MyCAA Education & Training Plan (ETP)

Texas A&M International University
Office of Continuing Education
5201 University Boulevard | Laredo, TX 78041
<https://tamiu.edu2.com/>

Student Information:

Student Name:	_____
School Issued Student ID:	N/A
Program Name:	Accounting Professional Certificate Program with Externship
Program Type:	Certificate
Program Duration:	6 Months
Scheduled Start Date:	_____
Estimated Completion Date:	_____
Course Delivery Format	Online

Program Overview:

The Accounting Professional program provides students the basic competencies involved in an accounting or financial role for small businesses or in a support role for CPAs and other accounting professionals in a larger firm. An in-depth understanding of accounting principles will ensure professionals have the skills necessary to undertake the tasks and analysis required to work as an entry-level professional, provide bookkeeping services to small businesses of all sorts, liaise between small businesses and their accounting firms or support a team of accounting professionals.

Certification/Licensure Eligibility upon Program Completion:

Students should have or be pursuing a high school diploma or GED.

- There are no state approval and/or state requirements associated with this program.
- There are several National Certification exams that are available to students who successfully complete this program:

- National Association of Certified Professional Bookkeepers (NACPB)
Bookkeeper Certification Exam
- Microsoft Office Specialist (MOS) Certification Exam.

Tuition Cost:

\$3,999

Course Breakdown:

Course/Program Code	Course/Program Title	Course Credits (if applicable)
TAMIU-ACCT-P	Accounting Professional Certificate Program with Externship	375 Contact Hours/ 37.5 CEU's

School Official Certification:

By my signature below, I certify the above information is true, accurate, complete, and being submitted on behalf of the institution named in this document.

Signature/Title of Authorized School Official

Date

School Official Printed First and Last Name

School Official E-mail and Phone Number